AUTHOR CHECKLIST

PLEASE NOTE: All items listed below are required unless marked optional. Submissions missing required components will be returned for correction and may be delayed. For details, refer to the Submission Guidelines.

Cover Letter

When submitting a manuscript, authors are required to provide:

Cover letter confirming the original and exclusive submission and providing full author information (names, affiliations, and institutional email addresses for all co-authors).

☐ Completed Author Declaration appendix.

Requirements by Article Type

AFMN Biomedicine publishes several article types, each with specific formatting requirements and word limits that apply to the main text, tables, and figure legends but exclude the abstract, keywords, and references. When submitting a manuscript, include and comply with the following:

Research Articles

☐ Ethics Committee approval for studies involving humans or animals (include approval number and date).

☐ Appropriate CONSORT or STROBE checklist and flowchart for clinical trials or observational studies.

☐ Compliance with ARRIVE guidelines for animal research (https://arriveguidelines.org/publications).

☐ Standard article structure with appropriate subheadings: Abstract, Introduction, Methods, Results, Discussion, and References.

☐ Maximum length: 6,000 words.

Review Articles

☐ Full details of the search strategy, data extraction methods, and analytical approach, if applicable.

☐ Completed PRISMA checklist (https://www.prisma-statement.org).

☐ Maximum length: 6,000 words and up to 100 references.

Brief Reports

☐ Standard research article structure with appropriate subheadings.

☐ One display item (figure or table).

☐ Maximum length: 2,500 words and up to 25 references.

Case Reports

☐ Written informed consent from the patient or legal guardian (provide documentation upon request).

☐ Standard article structure with appropriate subheadings: Abstract, Introduction, Case Presentation, Discussion, and References.

☐ One display item (figure or table).

☐ Maximum length: 1,500 words and up to 15 references.

Letters To the Editor

☐ Unstructured format without section headings.

☐ One display item (figure or table).

☐ Maximum length: 850 words and up to 5 references.

MANUSCRIPT PREPARATION

When preparing a manuscript for submission, ensure compliance with the following:

☐ Manuscripts must be written in clear scientific English.

☐ Abbreviations must be defined at first use and avoided in the title.

Title Page

☐ Include the full title, all authors' names and affiliations

☐ Identify the corresponding author and provide a postal address, phone number, and professional email.

Title, Abstract and Keywords

☐ Title must be concise, descriptive, and unambiguous to clearly reflect the manuscript's main focus.

☐ Provide a single-paragraph unstructured abstract (max. 250 words) followed by 3–5 specific keywords.

☐ Avoid abbreviations in the title, and non-standard abbreviations in the abstract.

Main Text

☐ For research articles, follow the standard structure (Introduction, Methods, Results, and Discussion). For review articles, you may use an alternative structure.

☐ Methods must allow full reproducibility and include detailed statistical procedures.

Acknowledgements

☐ Recognition of individuals or institutions that contributed to the work, including funding sources and grants, by stating *"This research was supported by [funder] under award number [XXX]."*

☐ If no funding was received, state *"This study was not supported by any sponsor or funder."*

Authors' Contributions

☐ Specific contributions (study design, data collection, analysis, etc.) for each author using initials.

Statement of Ethics

☐ Name of the Ethics Committee, approval number and date, or statement of exemption from ethics review and the issuing committee.

☐ Written informed consent for studies involving human participants, or justification if consent was not required.

These statements are mandatory, even if ethics details are provided in the Methods section.

Statement of Competing Interest

☐ Disclosure of all financial or non-financial interests that could influence the work.

☐ If no conflicts exist, state *"The authors declare no relevant conflicts of interest."*

Statement of Data Availability

☐ Disclose where and how the underlying data can be accessed.

☐ If not applicable, state *"Not applicable."* and explain why.

Statement of Generative AI Technologies Use

☐ Disclose any use of generative AI in preparation of the manuscript.

☐ If not used, state *"No generative AI was used."*

References

☐ Format references using the Vancouver citation style, and number them in the order cited in the text.

FILE FORMATS AND ARTWORK PREPARATION

Manuscript Files

☐ Use Microsoft Word 2003 or later for the main text.

☐ Prepare high-quality, clearly formatted tables and figures suitable for reproduction.

Tables

☐ Number tables consecutively (Table 1, Table 2, etc.) and provide a concise descriptive title.

☐ Cite all tables in the text, and include them at the end of the main manuscript file.

☐ Single-column table width: 85 mm; double-column table width: 175 mm.

☐ Use 9pt Helvetica or Arial for text within tables.

Figures and Illustrations

☐ Line art, graphs, charts, and schematics must be exported directly from the source software.

☐ Photographs/illustrations must be at least 300 dpi, in JPG or TIFF format, without artificial resolution upscaling.

☐ Single-column figures width: 85 mm; double-column figures width: 175 mm.

☐ Use 9pt Helvetica or Arial for figure labels and text.

☐ Submit each figure as an individual file, separate from the main manuscript.

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☐ Provide permissions for any previously published material (tables, figures or text excerpts).

REVISIONS

☐ Submit a detailed rebuttal letter accompanied by a point-by-point response to all reviewer/editor comments.

☐ Clean copy of the manuscript.

☐ Marked copy of the manuscript showing all edits.

☐ Publication-quality figures.

Should any concerns arise regarding the integrity of images or figures, primary data will be requested.